

Red Oak ISD Summer Enrichment Camp 2024 Program Handbook



July 15-18, 2024
8:30-11:30 a.m.

Schupmann Elementary
401 E. Ovilla Road
Glenn Heights, TX 75154



GENERAL INFORMATION

The ROISD Summer Enrichment Camp is offered for currently-enrolled ROISD students. Classes are taught by ROISD staff who have passed all required hiring qualifications including background checks and references. This camp is intended to be a four-day program to allow students to explore unique interests or career opportunities in a fun and engaging setting.

For the 2024 summer, Red Oak ISD is offering a one-week summer enrichment camp with classes for two age groups, Red Oak ISD students entering grades 3-5 (ES) and grades 6-8 (MS).

Camp Details

Dates: July 15-18, 2024 (Monday – Thursday, 4 days)

Times: 8:30-11:30 a.m.

Location: Schupmann Elementary, 401 E. Ovilla Rd., Glenn Heights

Cost: Fee per class = \$70 per camper; payment **ONLY** through a SchoolCash account

Campers:

- Elementary Camp for students going into Grades 3-5 (current Gr. 2-4)
- Middle School Camp for students going into Grades 6-8 (current Gr. 5-7)
- Max students per class – 20 students (min. to make is 15 students)
- Limited spots available, first-come, first-served

REGISTRATION

Registration will take place through Skyward Family Access. ***Completed online registration AND payment through SchoolCash must be completed to secure your student's spot in the Summer Enrichment Camp class.***

- Registration opens Wednesday, March 27, and will close no later than Friday, April 21, or when classes are full.
- We will have a short waitlist for possible cancellations.
- Cancellations must be submitted in writing by Friday, May 10 for a \$60 refund; \$10 will go toward administrative costs. No refunds will be issued after the May 10 date.
- Refunds will not be given if a child does not attend.
- If a class does not have enough participants (minimum is 15) we will notify registrants and refund their fee.

Limited Scholarships Available

A limited supply of partial (\$30) scholarships may be made available through a partnership with the Red Oak ISD Education Foundation. Students must be current on free or reduced lunch and select the scholarship consideration portion of the application.

PARTICIPANT GUIDELINES

Students are subject to the ROISD Code of Conduct while attending Summer Enrichment Camp. Any student violating COC will be removed from camp without a refund. Students should wear clothing suitable and appropriate for their camp activities.

Food and Drinks

1. Due to times, no meals will be served. Students should have breakfast before they arrive each day.
2. Campers are encouraged to bring their own snack(s) – we will have breaks during the day.
3. Each camper should bring a refillable water bottle, labeled with their full name each day of camp. Please, no juice or sodas.

What to Bring / Not Bring

1. All classes provide all necessary supplies for a successful program unless something is specified in the course description.
2. Students may bring a clear backpack or small bag for their water bottle and snacks.
3. Students should not bring electronic devices or toys from home for any reason. Due to the privacy of all children, students will not be permitted to have their personal devices on them during camp. Please keep them at home or they must remain in the student's clear backpack.

Attendance

1. If your child will be absent during camp, please email the camp director.
2. Tuition will not be altered due to absences during the week of camp.

Media and Photo Release

1. ROISD Summer Enrichment Camp may use the registered student's name, likeness, image, voice, appearance, products, and/or performance in all forms for publicity, internal and external District communication, and release to the media.
2. If you wish to opt-out, please contact Beth Trimble, Executive Director of Communications.

Pick-Up and Drop-Off Guidelines

1. All individuals authorized to pick up your child/children MUST be listed on your student's Skyward account. Full name and phone are required on the listing.
2. Staff will not allow a student to leave with a person who is not authorized.
3. Authorized persons picking up children must bring a valid photo ID.
4. Students will not be permitted to walk home from Summer Enrichment Camp and District staff are not allowed to take home students or transport them in personal vehicles.
5. Instructions for pick-up and drop-off will be sent directly to parents after registration and completed camper enrollment/payment.
6. Please make sure any shared custody or visitation rights are provided to the Camp Administrator.

HEALTH AND SAFETY GUIDELINES

ROISD Summer Enrichment Camp will follow all ROISD guidelines for safety and security as well as health procedures for campers and staff. Staff will follow air quality and weather guidelines for outdoor activities as well.

Health

All staff and student participants will follow the ROISD health guidelines regarding sickness, symptoms, and injuries.

1. If a child becomes **ill at home** during camp week, do not bring them to camp – this includes fever, vomiting, diarrhea, colds, strep throat, and/or any infectious diseases.
 - a. Children cannot return to camp until they are symptom and fever free without medication for 24 hours.
2. If a child shows symptoms **during camp**, they will be isolated and a parent contacted to pick up the child as soon as possible (30 minutes is a reasonable timeframe).
 - a. The Camp Administrator may consult with the on-call District nurse and will have final decision-making authority.

Medications, Minor Injuries, and First Aid

1. Medical, allergy and specialized learning notifications should be made on the Camp Application and must be noted in the student's Skyward account.
 - a. Students with special medical needs that require special training may not be able to be accommodated during Summer Enrichment Camp. Please speak with program administrators regarding any questions regarding your child's needs.
 - b. Allergies, not preferences, should be noted in Skyward. While we are not providing meals or snacks, we can monitor allergies to other students' snacks.
2. Medications will only be administered to students during Summer Enrichment Camp on an emergency basis.
3. Parents must complete written authorization for emergency medical care
4. Parents should apply any sunscreen or insect repellent before camp at home if the student is participating in an outdoor camp session.
5. The camp location (school) is equipped with first aid supplies. Employees can handle minor injuries (minor scrapes or strains). If medical attention is needed, the parent or guardian will be contacted or 9-1-1 will be called for serious medical emergencies.
6. The District and Summer Enrichment Camp staff are not responsible for the costs of treating injuries and cannot assume liability for any other costs associated with an injury.

Behavior Expectations and Safety

All staff, student participants, and parents will follow the ROISD safety and security guidelines including behavior expectations. All activities, programming, and interaction shall be in an environment that is free of discrimination or harassment. All staff and students are expected to treat each other with courtesy and respect at all times. All ROISD facilities are alcohol and tobacco-free.

1. Students are expected to follow behavior expectations and will be redirected for misbehavior. If a participating student's misbehavior is persistent, interferes with programming, or causes a safety concern, they will be temporarily or permanently removed from the camp.

2. Staff is trained in positive discipline and managing inappropriate behavior. They will use methods of guidance and discipline, if necessary, that encourage self-esteem, self-control, and self-direction.
3. Parents will follow camp rules for safety and behavior and support camp teachers and administration. Disruptive parental behaviors will not be permitted. Staff will not release children to any adult not on the emergency contact or who appears to be impaired or under the influence of drugs or alcohol. Employees will contact local law enforcement if they feel threatened in any way.

Child Maltreatment and Reporting Guidelines

District employees are trained in the prevention, recognition, and reporting of child maltreatment or abuse. They are required by law to report if they have cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect, or if the child is a victim of indecency. The report is made to Child Protective Services immediately.

Emergency Plan

All staff and students will follow the Standard Response Protocol for emergencies. ROISD staff will enroll students in the camp and use existing processes for safety, accountability, and reunification for all emergencies that require a site evacuation.

Red Oak ISD Summer Enrichment Camp 2024 Program Handbook Acknowledgement Form

Please print this page and return it to Summer Program Staff.

(Please Print)

Student Name: _____
First Last

Student Home Campus _____

Student ID# _____

Your signature below acknowledges you have received the **ROISD Summer Enrichment Camp Program Handbook** and that you are aware of the rules, responsibilities, and consequences outlined in the Handbook.

I hereby release and indemnify ROISD from any and all liability associated with the services provided by ROISD under this agreement. I furthermore understand that this is a legally binding contract between the District and myself.

(Please Print)

Parent Name: _____
First Last

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Received by _____ Date _____

